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Contact Officer:
Louise Henderson (01483) 444078

Dear Councillor

24 August 2007

Your attendance is requested at a meeting of the **ENVIRONMENT AND HOUSING SCRUTINY COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford at **7.00pm** on **TUESDAY 4 SEPTEMBER 2007**.

Yours faithfully

Joanne Green

Head of Democratic Services

*Refreshments will be served in the
Members' Room from 6.15 pm*

MEMBERS OF COMMITTEE

Councillor Nick Sutcliffe - Chairman
Councillor Sarah Creedy - Vice-Chairman

Councillor David Carpenter
Councillor Matt Furniss
Councillor Sarah Di Caprio
Councillor Steve Freeman
Councillor Roy Hogben
Councillor Liz Hogger
Councillor Mary Laker

Councillor Wendy May
Councillor Stephen Mansbridge
Councillor Caroline Reeves
Councillor Patricia Scott
Councillor Neil Ward
Councillor Melanie Wilberforce

Authorised Substitute Members

Councillor Jill Chan
Councillor Jayne Hewlett
Councillor Gill Harwood
The Deputy Mayor, Councillor Jennifer Jordan
Councillor Diana Lockyer-Nibbs

Councillor Tony Philips
Councillor Doug Richards
Councillor Victor Searle
Councillor Keith Taylor
Councillor Fiona White

Co-opted Members

Mr Tom Edwards – Tenants' representative
Mrs Edna Yarham – Tenants' representative

QUORUM 5

For assistance and information, the Council's Vision, Mission, Core Values and Key Strategic Priorities are set out below:

Vision – for the Borough

A Borough that shows pride in its local heritage whilst seeking opportunity and choice for future generations.

Mission – for the Council

A forward looking, efficiently run Council underpinning the Vision by providing first class services that give the community value for money.

Core Values of the Council

- The Council will provide timely, reliable and targeted public services that are judged by their quality, their cost effectiveness and relevance to the community's needs.
- The Council will focus on providing what the community needs and this will be established through dialogue and consultation, delivered in close partnership with other organisations.
- The Council will be an excellent employer encouraging a 'can do' culture that finds solutions, takes decisions and learns from the best practice of others.
- The Council's work will be publicly accountable and presented with openness and transparency.
- The Council's decisions will be guided throughout by compassion for those people in need.

Key Strategic Priorities

Value for Money – Providing efficient, cost-effective and relevant quality public services.

Environment & Heritage - Preserving and enhancing a sustainable environment, both rural and urban, within Guildford Borough.

Social Cohesion - Ensuring our diverse community can live in safety and with dignity.

Culture - Supporting a diverse range of high quality cultural activities and facilities.

Dynamic Economy - Encouraging a vibrant business and knowledge based local economy.

AGENDA

ITEM

1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

2 **LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

Members are requested to disclose, in accordance with the Local Code of Conduct, *both* the existence *and* nature of any “personal” or “prejudicial” interests they may have in relation to matters for consideration on this Agenda.

Personal Interests

For guidance purposes, you should disclose a personal interest in a matter if it is anticipated that a decision on it might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or person with whom you have a close association, a body employing those persons or any body of which you are a member or in a position of general control or management to a greater extent than the majority of other Council Tax payers, ratepayers or inhabitants of the Ward affected by the decision.

Prejudicial Interests

Having identified a personal interest, you also have a prejudicial interest in the matter where a member of the public with knowledge of the relevant facts would reasonably regard the interest as so significant that it is likely to prejudice your judgment of the public interest. You do not have a prejudicial interest where the matter does not affect the financial position of yourself or other persons or bodies described above or does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or those persons or bodies.

3. **MINUTES**

To confirm the minutes of the meeting of the Environment & Housing Scrutiny Committee held on 10 July 2007 (previously circulated).

PART A: SCRUTINY WORK PROGRAMME ITEMS

4. **ENVIRONMENT AND HOUSING SCRUTINY COMMITTEE WORK PROGRAMME**

PART B: EXECUTIVE REPORTS

5. **WASTE AND RECYCLING ACTION PLAN: ANNUAL REPORT 2007**

6. **SITE ALLOCATIONS DRAFT ISSUES AND OPTIONS**

7. **GYPSY AND TRAVELLER ACCOMMODATION: AGREEMENT OF OPTION B FOR SUBMISSION TO SEERA**

8. **DRAFT GUILDFORD PARK AND RIDE STRATEGY**

9. **EXCLUSION OF PUBLIC AND PRESS**

The Committee is asked to consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A to the Act indicated below."

10. **WASTE AND RECYCLING ACTION PLAN: ANNUAL REPORT 2007 (Paragraph 3)**
11. **PROGRESS WITH PARK AND RIDE SITES (Paragraphs 3 and 6)**