

## SUPPLEMENTARY REPORT

ITEM NO. 3

### EXECUTIVE

16 MARCH 2006

#### MATTERS REFERRED TO THE EXECUTIVE BY OTHER COMMITTEES

##### **SUMMARY**

Listed below are extracts from the Minutes of the following meetings:

- Environment Scrutiny Committee (6/3/06) and
- Housing, Health and Safety Scrutiny Committee (7/3/06)

in respect of those matters which have been considered initially by those Committees but are for the Executive to determine, or the Council on the recommendation of the Executive.

Members are requested to ensure that they bring their copies of the relevant Agendas with them to the meeting.

##### **ENVIRONMENT SCRUTINY COMMITTEE (6 MARCH 2006)**

##### **EN68 – ENVIRONMENT SCRUTINY COMMITTEE WORK PROGRAMME**

The Committee received a report on its proposed work programme and, in particular, noted those items scheduled for consideration at its future meetings as follows:-

##### **22 May 2006**

- a) Report of the Leader of the Council
- b) Service and Financial Planning: Services for Scrutiny Review
- c) Best Value Performance Indicators
- d) South Western Rail Franchise
- e) Waste Resources Action Programme (WRAP)
- f) Review of Scrutiny
- g) Slyfield Area Action Plan (E)
- h) Town Centre Area Action Plan (E)
- i) Guildford Development Framework: Core Strategy Preferred Options (E)
- j) North Street Environmental Improvements (E)
- k) Guildford Railway Station Redevelopment (E)
- l) Combined Heat and Power at Millmead House: Proposed Feasibility Study (E)
- m) Guildford Housing Potential Study (E)

##### **3 July 2006**

- n) Review of the Implementation of High Hedges Legislation
- o) Travel Plans
- p) Guildford Spectrum CHP System

##### **11 September 2006**

- q) Best Value Performance Indicators
- r) Waste and Recycling Action Plan (E)
- s) Town Centre Conservation Area Appraisal (E)

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### **30 October 2006**

- t) Best Value Performance Indicators

### **4 December 2006**

No items at present.

### **22 January 2007**

- u) Service and Financial Planning
- v) Best Value Compendium Data

*Note: (E) – Executive reports*

Members agreed that the following item should be added to the programme of topics for consideration at future meetings of this Committee:-

- Mechanisms for the Collection of Waste and Cost Effective Methods of Recycling (11 September 2006)

Members noted that this item would be incorporated in the report to the Committee on 11 September 2006 on the Annual Waste and Recycling Action Plan.

### **EN72 – RESULTS OF A PRODUCTIVITY REVIEW OF THE REFUSE COLLECTION SERVICE**

The Committee received a report highlighting the proposed actions to be implemented on the refuse collection rounds following the results of a productivity review and welcomed the effort of the crews in making the review possible.

The Committee noted that, at its meeting on 16 March 2006, the Executive would be requested to approve the following recommendation:-

“That the Head of Recycling, Cleansing and Parking Services be authorised to implement the changes to scheduling that will improve productivity on the refuse collection rounds.

#### Reason for Recommendation:

To improve the productivity and reduce the costs of the Refuse Collection Service as a result of the impact of improved recycling rates on residual waste collection services.”

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendation.

### **EN73 – LOCAL DISTRICT HEATING AND OTHER ENERGY EFFICIENCY MEASURES IN NEW DEVELOPMENT: FUNDING OPPORTUNITIES**

Members received a report outlining the possible funding opportunities to meet the costs of a technical scoping study on local district heating and energy efficiency measures in new developments in Guildford. The Committee was informed that the four identified possible sources of funding would not be available in the current financial year.

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The Committee noted that, at its meeting on 16 March 2006, the Executive would be requested to approve the following recommendations:-

- “(I) That the Head of Environmental Policy and Design Services be authorised at the appropriate time to submit applications to external sources on behalf of this Council to fund a study on the achievement of energy efficiency measures in new developments and within the Council’s own activities.
- (II) That the Officers report back to this Committee in due course on the outcome of bids submitted for external funding.

**Reason for Recommendations:**

To ensure all opportunities for energy efficiency are gained from new development and to progress the Council’s Climate Change Strategy.”

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendations, subject to the report referred to in (II) above being presented to this Committee at its meeting on 3 July 2006.

### **EN74 – PROPOSED NEW CONSERVATION AREA: CHILWORTH GUNPOWDER MILLS**

The Committee considered a report outlining the proposed designation of Chilworth Gunpowder Mills as a new Conservation Area.

The Committee noted that, at its meeting on 16 March 2006, the Executive would be requested to approve the following recommendations:-

- “(I) That a draft Conservation Area Appraisal be prepared by Officers outlining the proposed boundary for the Gunpowder Mills site for its designation as a Conservation Area.
- (II) That Officers report back to the Committee in due course with the document and proposals to designate a Conservation Area.

**Reason for Recommendations:**

To ensure the Gunpowder Mills site, as an area of archaeological interest, is protected from any future demolition by its designation as a Conservation Area.”

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendations.

### **HOUSING, HEALTH AND SAFETY SCRUTINY COMMITTEE (7 MARCH 2006)**

#### **HH50 – HOUSING, HEALTH AND SAFETY SCRUTINY COMMITTEE WORK PROGRAMME**

The Committee received a report on its proposed work programme for the ensuing twelve months, as follows:-

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### 23 May 2006

- (a) Report of the Leader of the Council
- (b) Service and Financial Planning: Services for Scrutiny Review
- (c) Best Value Performance Indicators
- (d) Review of Scrutiny: Annual Report
- (e) Services to the Homeless: Final Report of Study Group
- (f) Review of Grants to Voluntary Caring Organisations
- (g) Affordable Housing PFI

### 4 July 2006

- (h) Tenant Reward Scheme

### 12 September 2006

- (i) Best Value Performance Indicators
- (j) Review of Telecare Services
- (k) Review of Dial-a-Ride Service
- (l) Homelessness Prevention Strategy

### 1 November 2006

- (m) Best Value Performance Indicators
- (n) Hospital Bed Blocking
- (o) Private Sector Housing
- (p) Licensing Policy

### 5 December 2006

None at present

### 23 January 2007

- (q) Service and Financial Planning – Housing Revenue Account
- (r) Best Value Compendium Data
- (s) Housing Capital Programme
- (t) Service and Financial Planning – General Fund Revenue Estimates

Members endorsed the proposed Work Programme and agreed that any amendments or variations to the scheduling of items be agreed by the Head of Democratic Services in consultation with the Chairman and Leader of the Council as appropriate.

### **HH52 – WHITE HART COURT, RIPLEY – REDEVELOPMENT PROPOSALS**

The Committee considered a report on progress with consultation in relation to the future redevelopment proposals for White Hart Court, Ripley.

Members noted that, at its meeting on 16 March 2006, the Executive would be requested to approve the following recommendation:-

“That the Executive be requested to confirm its decision of 3 February 2005 and, subject to consideration of the PFI Outline Business Case and any further advice from the Council’s consultants and the outcome of negotiations with the successful PFI provider, that White Hart Court be decommissioned and the site redeveloped for affordable housing in accordance with Option 4, as set out in the report submitted to this Committee on 25 January 2005, which would require the provision of replacement housing for residents prior to the demolition of the existing building.

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#### Reason for Recommendation:

To progress the development of White Hart Court and comply with the wishes of existing residents for replacement housing to be provided prior to demolition of the sheltered housing scheme.”

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendation.

#### **HH55 – ENFORCEMENT POLICIES**

The Committee considered a report on a review the Council’s enforcement policies, which highlighted changes required in policies as a result of recent changes in legislation.

Members noted that, at its meeting on 16 March 2006, the Executive would be requested to approve the following recommendation:-

“That the proposed amendments to Part 2 (Food Safety), Part 4 (Environmental Control) and Part 5 (Private Sector Housing) of the Council’s Housing and Environmental Enforcement Policies, as set out in the report submitted to the Committee, be approved.

#### Reason for Recommendation:

To ensure that the Council complies with its statutory obligations and the Enforcement Concordat.”

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendation.

#### **HH56 – HOUSING ACT 2004 – PRIVATE SECTOR HOUSING RENEWAL**

The Committee considered a report on the implications of legislative changes arising from the Housing Act 2004 and on the proposed introduction of a licensing scheme for houses in multiple occupation.

Members noted that, at its meeting on 16 March 2006, the Executive would be requested to approve the following recommendations:-

- “(a) That the Head of Community Care Services be authorised to implement mandatory licensing of houses in multiple occupation, including all matters relating to the administration of the scheme and setting of the licence fees.
- (b) That the Head of Community Care Services be authorised to take enforcement action under Parts 1, 2, 3 and 4 of the Housing Act 2004.
- (c) That the Head of Community Care Services be authorised to review the existing charges for enforcement action and make any necessary changes to the fees.

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- (d) That the Head of Community Care Services be authorised to make interim and final Empty Dwelling Management Orders, subject to suitable guidelines being agreed in consultation with the Head of Legal & Property Services.

Reason for Recommendations:

To ensure that the Council complies with its statutory obligations under the Housing Act 2004.”

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendations, subject to the Head of Community Care Services being requested to reconsider the level of discounts for registered landlords under the new scheme.

Originator

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**Note:** By reason of the Special Circumstances described below, it is considered that this item should be considered at this meeting as a matter of urgency pursuant to Section 100B 4 (b) of the Local Government Act 1972.

**Special Circumstances:** The urgency is due to the need for the Executive to consider and, where appropriate, determine matters upon which the Environment Scrutiny Committee and Housing, Health and Safety Scrutiny Committee have commented, so that such matters may be progressed at the earliest opportunity.