

SUPPLEMENTARY AGENDA

ITEM NO. 4A

EXECUTIVE

6 SEPTEMBER 2007

MATTERS REFERRED TO THE EXECUTIVE BY OTHER COMMITTEES

SUMMARY

Listed below are extracts from the Minutes of the meeting of the Environment & Housing Scrutiny Committee (4/9/07) in respect of those matters which have been considered initially by that Committee but are for the Executive to determine, or the Council on the recommendation of the Executive.

ENVIRONMENT & HOUSING SCRUTINY COMMITTEE (4 SEPTEMBER 2007)

Eh21 – ENVIRONMENT & HOUSING SCRUTINY COMMITTEE WORK PROGRAMME

The Committee noted the topics included within its current Work Programme, as follows:-

6 November 2007

- (a) Service & Financial Planning: Presentation on Affordable Housing
- (b) Best Value Performance Indicators
- (c) Concessionary Bus Fares
- (d) Service & Financial Planning: Policy & Design
- (e) Service & Financial Planning: Development Control
- (f) Service & Financial Planning: Street Cleansing
- (g) Sheltered Housing Business Plan (E)
- (h) Telecare Services (E)
- (i) North Street Environmental Improvements (E)
- (j) Chilworth Gunpowder Mills (E)

18 December 2007

- (k) Best Value Performance Indicators
- (l) Guildford Railway Station Redevelopment
- (m) Supported Housing Provision for Young People
- (n) Kitchen Waste Collection Trial
- (o) Parking Business Plan (E)
- (p) Interim Special Protection Areas Avoidance Strategy (E)
- (q) Climate Change Strategy: Approval for Public Consultation (E)
- (r) Review of Tenants' Compact (E)

22 January 2008

- (s) Service & Financial Planning
- (t) Housing Capital Programme (E)
- (u) Guildford Development Framework: Town Centre Area Action Plan (E)
- (v) Planning Appeals
- (w) Service & Financial Planning: Meals on Wheels Service
- (x) Private Sector Housing: Outcome of House Condition Survey (E)

18 March 2008

- (y) Best Value Performance Indicators
- (z) Best Value Compendium Data
- (aa) Climate Change Strategy: Approval of Strategy (E)

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May 2008

- (bb) Report of the Leader of the Council
- (cc) Service & Financial Planning
- (dd) Best Value Performance Indicators
- (ee) Review of Scrutiny (E)

July 2008

- (ff) Best Value Performance Indicators
- (gg) Slyfield Area Action Plan (E)

Key: (E) - Items with recommendations to the Executive.

Members agreed that the following item should be added to the programme of topics for consideration at a future meeting of this Committee:

- Overview of Surrey County Council's Waste Contract with SITA (22 January 2008)

EH22 – WASTE AND RECYCLING ACTION PLAN

The Committee considered a report reviewing the Council's recycling and financial performance in 2006/07 including a summary of the National Waste Strategy for England.

The report detailed actions required by the Council to reach its 60% recycling and home composting target by 2010 including the proposal of four options for development of the kerbside collection rounds.

The Committee noted that at its meeting on 6 September 2007, the Executive would be requested to agree the following recommendations:-

- (I) That the Head of Recycling, Cleansing and Parking Services, in consultation with the Lead Member for Environment, be authorised to finalise the arrangements for the kerbside collection of batteries from a trial area in October 2007 and to roll out the service Borough-wide in December 2007.
- (II) That the Head of Recycling, Cleansing and Parking Services be authorised, in consultation with the Lead Member for Environment, to implement a trial at an estimated cost of £60,000. The trial will involve 1,800 properties, which will be provided with a separate container for food waste to be collected on a weekly basis and a wheeled bin for the collection of residual dry waste to be collected bi-weekly. The trial will last for three months and commence in December 2007 after which report will be made to the Environment and Housing Scrutiny Committee in March 2008.
- (III) That the Head of Recycling, Cleansing and Parking Services and the Head of Communications, in consultation with the Lead Member for Environment, be authorised to design and carry out a suitable consultation exercise relating to the proposed methods for reaching the 60% recycling and home composting target by 2010.

Reason for Recommendations

To reach the Council's 60% target for recycling and home composting of household waste.

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Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports recommendation (I) above and the substitution of the following in place of recommendations (II) and (III):

- (II) That the Head of Recycling, Cleansing and Parking Services be authorised, in consultation with the Lead Member for Environment, to implement a trial at an estimated cost of £60,000. The trial will involve 1,800 properties, which will be provided with a separate container for food waste to be collected on a weekly basis and a wheeled bin for the collection of residual dry waste to be collected bi-weekly. The trial will last for three months and commence in December 2007 after which a report will be made to the Environment and Housing Scrutiny Committee in March 2008. This report will include details of participation and collection rates in the trial areas together with feedback from residents in the consultation area, upon which any decision on the frequency of non-food waste collection will be dependent.
- (III) That the Head of Recycling, Cleansing and Parking Services and the Head of Communications, in consultation with the Lead Member for Environment, be authorised to design and carry out amongst the residents involved in the proposed trial, a detailed communication and consultation exercise before, during and after that trial relating to the proposed methods for reaching the 60% recycling and home composting target by 2010.

EH23 – SITE ALLOCATIONS ISSUES AND OPTIONS

The Committee considered a report outlining progress made with the Council's Site Allocations Development Plan Document including a schedule of the sites suggested for inclusion.

In accordance with Public Speaking Procedure Rule 32(a), the following speakers addressed the Committee on this item particularly in relation to site 237 (Home Farm Estate Plot B / Corner site at Salmons Road):-

- Mr Edward Crouch MBE – Chairman of Effingham Parish Council
- Mr James Nicholls – Effingham Parish Councillor

The Committee noted that, at its meeting on 6 September 2007, the Executive would be requested to agree the following recommendations:-

- (I) That the draft Site Allocations Issues and Options consultation text (Annex I and Annex II) and accompanying information (Annex III and Annex IV) be approved for public consultation; and
- (II) That the Head of Environmental Policy and Design Services be authorised, in consultation with the Lead Member for Environment, to make further amendments to the text (Annexes I – IV) in light of the pilot study, comments made by Communications Services, Sustainability Appraisal, Appropriate Assessment, advice from GOSE and liaison with key statutory consultees.

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendations subject to the deletion of the paragraph headed 'Appropriate Assessment'

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from page 4 of Annex I to the Officers' report as outlined in the Additional Information sheet presented to the Committee.

EH24 – GYPSY AND TRAVELLER FUTURE PITCH REQUIREMENTS

The Committee considered a report on the details of the submission of Gypsy and Traveller data to the South East England Regional Agency (SEERA) and in particular, that regarding Option B.

The Committee noted that at its meeting on 6 September 2007, the Executive would be requested to agree the following recommendations:-

- (I) That the Gypsy and Traveller pitch numbers in Option B and associated advice be agreed for submission to SEERA;
- (II) That the Head of Environmental Policy and Design Services be authorised, in consultation with the Lead Member for Environment and Group Spokespersons, to make further necessary changes to the information to be submitted to SEERA.

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendations subject to the deletion of text on page 10 of Annex I to the Officers' report as outlined in the Additional Information sheet presented to the Committee.

EH25 – PARK AND RIDE STRATEGY

The Committee considered a report on the draft Park and Ride Strategy for Guildford produced in partnership with Surrey County Council.

The Committee noted that at its meeting on 6 September 2007, the Executive would be requested to agree that the Transportation Task Group, or such Members as may be agreed, be used, together with appropriate Officers of this Council and Surrey County Council, to consider the draft Strategy and develop it into a document that can be adopted by both authorities.

Reason for Recommendation:

To develop the draft Park and Ride Strategy into a document that can be adopted by both Surrey County Council and this Council.

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendation.

EH27 – PROGRESS WITH PARK AND RIDE SITES (Paragraphs 3 & 6)

The Committee considered a report on progress made with the development of Park and Ride in Guildford and outlined a number of potential sites, particularly in the northern corridor of the Borough.

The Committee noted that at its meeting on 6 September 2007, the Executive would be requested to agree the following recommendations:-

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- (I) that Officers recommend to the Guildford Local Committee that further work be undertaken to acquire Site 1 on the northern corridor as a Park and Ride site as outlined in the Officers' report to the Committee;
- (II) that the Head of Environmental Policy & Design Services be authorised to seek outline planning permission for the use of Site 1 for Park and Ride purposes as outlined in the Officers' report to the Committee;
- (III) that the following recommendations be made to Council on 11 October 2007:-
 - (i) that the major capital scheme estimate for Merrow Park and Ride be increased to £1.6m;
 - (ii) that the major capital scheme estimate for Artington Park and Ride extension be increased to £1.134m; and
 - (iii) that an additional scheme in the sum of £20,000 be added to the Major Schemes Capital Programme to employ a consultant to represent the Council in the acquisition of Site 1, to be funded by Section 106 receipts in hand from the Queen Elizabeth Park development.

Reason for Recommendations:

To update the major capital schemes for the latest estimate and develop a Park & Ride site on the northern corridor into Guildford.

Having considered the report, the Committee

RESOLVED: That the Executive be advised that this Committee supports the above recommendations subject to the substitution of the following in place of recommendation (III) (iii) above:-

"That an additional scheme in the sum of £20,000 be added to the Major Schemes Capital Programme to employ a consultant to represent the Council in the acquisition of Site 1, to be funded by Section 106 receipts in hand from the Queen Elizabeth Park development subject to ensuring adequate journey times to and from the site can be achieved."

Originator

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Note: By reason of the Special Circumstances described below, the Chairman considers that this item should be dealt with at this meeting as a matter of urgency pursuant to Section 100B 4 (b) of the Local Government Act 1972.

Special Circumstances: The urgency is due to the need for the Executive to consider and, where appropriate, determine matters upon which the Environment & Housing Scrutiny Committee have commented, so that such matters may be progressed at the earliest opportunity.