

Statement of Representations Procedure and Availability of Documents

Town and Country Planning (Local Planning) (England) Regulations 2012 - Regulation 19

Title of Document

Guildford borough proposed submission Local Plan: strategy and sites.

Subject matter and area covered

Guildford Borough Council has prepared the Guildford borough proposed submission Local Plan: strategy and sites for submission to the Secretary of State for Communities and Local Government. The Local Plan sets out the broad spatial planning and policy framework for Guildford borough up to 2033. The Local Plan includes our vision and ambitions for the future of Guildford borough with strategic objectives, policies and site allocations to meet the growth targets. It identifies the level of development over the plan period together with the locations where development should go.

Period of publication for representations

Representations are invited on the Guildford borough proposed submission Local Plan: strategy and sites for a period of six weeks, from 12 noon on Monday 6 June to 11.59pm Monday 18 July 2016. This statement provides details on how to make comments.

Where to view the documents (statement of fact)

Between 12 noon on Monday 6 June and 11.59pm Monday 18 July 2016 copies of Guildford borough proposed submission Local Plan: strategy and sites and its accompanying documents, including the representation form, will be

- available to view on the Council's website at www.guildford.gov.uk/newlocalplan
- available for inspection at Guildford Borough Council offices, Millmead House, Millmead, Guildford, Surrey GU2 4BB during office hours (excluding Bank Holidays).
- available for inspection, during normal opening hours (excluding Bank Holidays) at Guildford Library, Ash Library, Horsley Library and Shere Diamond Jubilee Library.

In addition, the Council has organised three drop-in events where members of the Planning Policy Team will be available to clarify issues regarding the consultation process and copies of documents will be available to view:

- Guildford Borough Council offices on Saturday 11 June 2016 between 10am and 5pm
- Tongham Community Centre on Thursday 16 June 2016 between 12 noon and 8pm
- East Horsley Village Hall on Tuesday 21 June 2016 between 12 noon and 8pm.

Representations

Representations should be made on the representation form. The use of the standard representation form is strongly recommended as this will ensure that comments are related to matters relevant to the subsequent examination by a Planning Inspector. If you are objecting to the proposed submission Local Plan and wish to speak at the examination, it is imperative that you make this clear on your representation form.

The representation form can be completed on-line at <https://getinvolved.gov.uk> or downloaded from the Council's website at www.guildford.gov.uk/newlocalplan . Representation forms are available from the Council offices reception and from local libraries. A paper copy can also be provided by phoning 01483 444471 or by emailing localplan@guildford.gov.uk

Completed forms can be submitted on-line, returned by email to localplan@guildford.gov.uk or posted to:

Planning Policy Team
Guildford Borough Council offices,
Millmead House,
Millmead,
Guildford,
GU2 4BB

Where requested, all named representatives will be notified of future stages.

Please note that copies of all comments received will be available for the public to view and cannot be treated as confidential.

All comments received will be submitted to the Secretary of State for Communities and Local Government and considered as part of a public examination by an independent Planning Inspector.

Data will be processed and held in accordance with the Data Protection Act 1998.

Notification request

Using the representation form you can request to be notified at an address or email address of any of the following:

- The submission of the Guildford borough proposed submission Local Plan: strategy and sites to the Secretary of State for Communities and Local Government for independent examination
- Publication of the Planning Inspector's Report on the Guildford borough proposed submission Local Plan: strategy and sites
- Adoption of the Guildford borough proposed submission Local Plan: strategy and sites

For further information, please contact the Planning Policy Team on 01483 444471 or localplan@guildford.gov.uk.

The relevant regulations are the [Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#)