

Statement of Representations Procedure and Statement of Fact

Town and Country Planning (Local Planning) (England) Regulations 2012 - Regulation 19

Title of Document

Guildford borough Proposed Submission Local Plan: strategy and sites (2017).

Subject matter and area covered

Guildford Borough Council has prepared the Guildford borough Proposed Submission Local Plan: strategy and sites for submission to the Secretary of State for Communities and Local Government. The Local Plan sets out the broad spatial planning and policy framework for Guildford borough up to 2034. The Local Plan includes our vision and ambitions for the future of Guildford borough with strategic objectives, policies and site allocations to meet our objectively assessed development needs. The Plan identifies the level of development over the plan period together with the locations where development should go.

Period of publication for representations

Representations are invited on the Guildford borough Proposed submission Local Plan: strategy and sites for a period of six weeks and three days, from 12 noon on Friday 9 June to 12 noon on Monday 24 July 2017. This statement provides details on how to make comments.

Where to view the documents (Statement of Fact)

Between 12 noon on Friday 9 June to 12 noon on Monday 24 July 2017 copies of the Guildford borough Proposed submission Local Plan: strategy and sites (2017) and its accompanying documents, including the representation form, will be:

- available to view on the Council's website at www.guildford.gov.uk/newlocalplan
- available for inspection at Guildford Borough Council offices, Millmead House, Millmead, Guildford, Surrey GU2 4BB during office hours (excluding Bank Holidays).
- available for inspection, during normal opening hours (excluding Bank Holidays) at Guildford Library, Ash Library, Horsley Library and Shere Diamond Jubilee Library.

In addition, the Council has organised three public information drop-in events where members of the Planning Policy Team will be available to clarify issues regarding the consultation process and copies of documents will be available to view:

- East Horsley Village Hall on Wednesday 14 June 2017 between 1pm and 8pm
- Tongham Community Centre on Thursday 15 June 2017 between 1pm and 8pm
- Guildford Borough Council offices on Saturday 1 July 2017 between 10am and 5pm

Representations

Representations should only be made on proposed changes to the Local Plan. These are clearly shown with track changes and policy summaries in the updated plan. All comments received during the regulation 19 Proposed submission Local Plan (2016) consultation held in June and July 2016 about any unchanged aspects of the plan will remain valid, and will not be subject to further consultation. All representations received in 2016 alongside those representations received in 2017 that relate to proposed changes will be submitted to the Planning Inspector.

Representations should be made on the representation form. The use of the standard representation form is strongly recommended as this will ensure that comments are related to matters relevant to the subsequent examination of the Local Plan by a Planning Inspector.

Please ensure all comments clearly state which paragraph number of the Local Plan they relate to. If comments relate to updated supporting documents or updated evidence base this should be made clear.

The representation form can be completed on-line by following the link from www.guildford.gov.uk/newlocalplan. Alternatively, you can email localplan@guildford.gov.uk with your views.

Paper copies of representation forms are available from the Council offices reception, from local libraries and available at the public information drop-in events. A paper copy can also be provided by phoning 01483 444471 or by emailing localplan@guildford.gov.uk. Completed paper forms can be returned by post to:
Planning Policy, Guildford Borough Council, Millmead House, Millmead, Guildford, GU2 4BB

Please note that copies of all comments received will be available for the public to view and cannot be treated as confidential. All comments received during the 2016 consultation and all comments related to the proposed changes to the Local Plan received in the 2017 consultation will be submitted to the Secretary of State for Communities and Local Government and considered as part of a public examination by an independent Planning Inspector.

Data will be processed and held in accordance with the Data Protection Act 1998.

Notification request

Respondents can indicate on the representation form whether they would like to be notified of future stages in the progression of the Council's Local Plan.

For further information, please contact the Planning Policy Team on 01483 444471 or localplan@guildford.gov.uk

The relevant regulations are the [Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#).