

## MEMORIAL VASE BLOCKS AND TABLETS

Name of applicant			
Address			
Postcode			
Telephone		Email	

**Agreement: General Terms and Conditions**

- ❖ The memorial will be leased for a specified period after which time it can be renewed.
- ❖ Before the expiry of the lease period efforts will be made by the Council to contact the applicant to remind them that the lease period will be coming to a close.
- ❖ If the lease period is not renewed then:
- ❖ The inscribed tablet can be taken away by the applicant, however, if this is not done within three months of the date of expiry of the lease then the Council reserves the right to dispose of the tablet in any way it deems appropriate.
- ❖ The introduction of privately owned vases, containers or memorials is not permitted into the Crematorium. Please be aware that the Crematorium will remove any such items.

**I HAVE READ, UNDERSTOOD AND WILL ABIDE BY THE CREMATORIUM REGULATIONS (ENCLOSED IN THIS MEMORIAL LITERATURE) AND THE ABOVE MENTIONED TERMS AND CONDITIONS**

**Name:** ..... **Signature:** ..... **Date:** .....

Please complete the guide box with your inscription and return to Bereavement Services with payments.

Guildford Crematorium

**INSCRIPTION GUIDE BOX FOR VASE BLOCK TABLET**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Line 1																				
Line 2																				
Line 3																				
Line 4																				
Line 5																				
Line 6																				

- Gilded lettering
- Relief lettering

In order to ensure that an inscription will fit onto the granite tablet, please note the following information:

1. The name uses a larger typeface than the remainder of the inscription therefore it may not exceed more than 15 letters and/or spaces per line.
2. Lines not used for names may have a maximum of 20 smaller letters and/or spaces.
3. A maximum of 2 lines should be used for names. If a third line is required for names line 6 may not be used.
4. **Do not forget to include the spaces in your inscription. A space counts as a letter or number.**
5. We will centre the text on the tablet; this guide box is only to aid your choice of inscription.
6. The inscription must be clearly written in block capitals. *We are unable to accept responsibility for any inscription due to illegible or ambiguous writing.*
7. The introduction of privately owned vases, containers or memorials is not permitted into the Crematorium. Please be aware that the Crematorium will remove any such items.