

**GUILDFORD GREEN SCHEME  
APPLICATION FOR PARKING PERMIT**

**PLEASE READ NOTES FOR GUIDANCE**

**Part A- APPLICANT'S PARTICULARS**

Complete this section if this is a new application

Title	<b>Do not complete (for office use only)</b>
Forename	
Surname	
Address	
Post Code	
Phone: Home	
Phone: Business	
<p align="center"><b>Date Application Received</b></p> <p align="center"><b>By</b></p> <p align="center"><b>Permit number issued</b> <span style="float:right"><b>By</b></span></p> <p align="center"><b>Expires</b></p>	

**How often do you intend to use this facility in the Car Parks ( Please tick ✓ )**

Daily	Once a week	Twice a week	More than twice a week	Only a few times a month	Only a few times a year

**PART B- VEHICLE PARTICULARS**

A separate application must be completed for each permit applied for.

Vehicle Registration No.....**(Block letters and figures)**

Whose name is on the vehicle registration document? **(Please tick ✓)**

Yours	Employer	Lease/hire	Other

Make ..... Model ..... Color ..... Is the vehicle more than 5 tonnes? <b>Yes/No</b>	<b>For Office Use Only</b>

**PART C – PERMIT**

All Permits expire on 31<sup>st</sup> March and need to be renewed annually

**PART D – DECLARATION**

I have read and understood the notes for guidance attached and I hereby declare that all the information given by me is true to the best of my knowledge. I understand that if any information given is false I am liable to prosecution.

SIGNATURE:

DATE:

PRINT NAME:

Please complete, sign and post or deliver the Application form, together with a copy of your Vehicle Registration Document to: -

**Green Scheme Parking Section  
Guildford Borough Council  
The Parking Office  
Laundry Road  
Guildford  
Surrey  
GU1 4PX**

**Tel:01483-444533**

## PART D – EXPLANATORY NOTES

An applicant is required to provide a copy of the vehicle registration document on application, to confirm the vehicle is powered solely by electricity.

The permit must be displayed on the front of the vehicle to which the permit relates. Failure to display the permit will result in a Penalty Charge

If parking in regular (that is, not **Green**) bays, it is necessary for drivers to buy a pay and display ticket on arrival at the Car park. Your three hours free parking will be calculated from the expiry of your pay and display ticket.

Exception to the rule is if you park in Bedford Road Multi Storey Car Park in one of the designated **Green Bays**. These bays will be free of charge with a valid Green parking Permit. Please be advised you must park correctly within the bay marking. Bays are designed for small electric vehicles only.

Also free of charge are Ash Vale and Shalford Park Car Parks.

Please find a list of Car Parks below to which the Green Scheme applies:

**Bedford Road Multi Storey (Two green bays on level 1 which can only be used by small electric vehicles)**

**Leapale Road Multi Storey**

**Bedford Road Surface**

**Millbrook**

**Commercial Road 2**

**Mary Road**

**Old Police Station**

**Upper High Street**

**G Live**

**Lawn Road (Saturdays Only)**

**Robin Hood (Saturdays Only)**

**St Josephs Church (Saturdays Only)**

**Portsmouth Road (Saturdays Only)**

These car parks can be used on Sundays but normal Sunday rates apply.

The scheme does not apply to On-Street pay & display parking places or North Street Car Park