Background

1. This note provides a factual update to the Guildford borough Community involvement in planning Local Development Document 2013 (CIP). It seeks to highlight details of legislative or factual updates that have occurred since the CIP adoption date in June 2013. The CIP is Guildford’s Statement of Community Involvement.

1.1 This note sets out the reasons for the suggested changes and then the updates needed to the CIP as a result.

Legislative updates

Neighbourhood Planning

1.2 Two provisions of the Neighbourhood Planning Act 2017 will commence in July 2018. These provisions require the CIP to include information about how we will give advice or assistance on neighbourhood planning. The relevant extracts are set out below.

6. Assistance in connection with neighbourhood planning

(1) Section 18 of the Planning and Compulsory Purchase Act 2004 (statement of community involvement) is amended as follows.

(2) At the beginning of subsection (2A) insert “Subject to subsection (2B),”.

(3) After subsection (2A) insert—

“(2B) A statement of community involvement must set out the local planning authority’s policies for giving advice or assistance under—

(a) paragraph 3 of Schedule 4B to the principal Act (advice or assistance on proposals for making of neighbourhood development orders), and

(b) paragraph 3 of Schedule A2 to this Act (advice or assistance on proposals for modification of neighbourhood development plans).
13. Statements of community involvement

(1) Section 18 of the Planning and Compulsory Purchase Act 2004 (statement of community involvement) is amended as follows.

(2) In subsection (2) after “sections” insert “13, 15,”.

(3) After subsection (3A) insert—

“(3B) The Secretary of State may by regulations prescribe matters to be addressed by a statement of community involvement in addition to the matters mentioned in subsection (2).”

Update to CIP

1.3 Amend the CIP text on Neighbourhood Planning on page 4 paragraph 1.5.2 to read:

Further information is available on our website at www.guildford.gov.uk/neighbourhoodplans. We will give advice and/or assistance to neighbourhood forums or Parish Councils undertaking a neighbourhood plan in Guildford borough as follows:

- The Council will designate a planning policy officer to act as the first point of contact between neighbourhood planning groups and the Council. The officer will provide appropriate help and advice on planning policy matters and facilitate access to other teams within the Council where specialist advice is needed.

- The Council will provide appropriate technical advice and assistance to neighbourhood planning groups.

- Assistance will not extend to financial aid, though limited use of the Council’s resources may be possible. Direct financial aid for neighbourhood planning groups is provided by the government.

Factual Updates

Local Plan consultees

1.4 On 1 April 2015, the Historic Buildings and Monuments Commission for England changed the name it was commonly known as from English Heritage to Historic England. At that point a new charity, officially called the English Heritage Trust, took the name English Heritage.

1.5 Further information is available on Historic England’s website: https://www.historicengland.org.uk/about/what-we-do/historic-england-and-english-heritage/
Update to CIP

Page 20 paragraph 3.3.1: Replace ‘English Heritage’ with ‘Historic England’.

Page 34 Replace ‘English Heritage’ with ‘Historic England’.


Text and Hyperlink updates

Page 4 – Paragraph 1.5.1 – Remove Hyperlink attached to “You can find out more from Surrey Community Action”...
Replace with new hyperlink: http://www.surreyca.org.uk/

Page 4 – Paragraph 1.5.2 – Amend Hyperlink attached to “Further information is available on our website...”:
From: https://www.guildford.gov.uk/article/3944/planning-news
To: https://www.guildford.gov.uk/neighbourhoodplanninginformation

Page 5 – Text inset in box – Replace Hyperlink attached to “Local Development Documents include…”
From: http://www.guildford.gov.uk/article/10551/Local-Plan-for-the-future
To: http://www.guildford.gov.uk/newlocalplan/

Page 5 – Text inset in box – Replace Hyperlink attached to “They also require a Sustainability Appraisal (SA)…”
From: http://www.guildford.gov.uk/localplansascoping
To: http://www.guildford.gov.uk/newlocalplan/sustainabilityappraisal

Page 6 – Text inset in ‘Top Tip’ box – Replace Hyperlink attached to “The Local Development Scheme sets…”
From: http://www.guildford.gov.uk/article/3977/Local-Development-Scheme
To: http://www.guildford.gov.uk/newlocalplan/lds

Page 9 – Text inset in ‘Note’ box – Remove box and text as we are not required to formally consult on the Sustainability Appraisal.

Page 10 – Paragraph 2.3.3 –Delete word ‘new’ in first and second sentence.

Page 15 – Paragraph 2.8.4 – Replace Hyperlink attached to “There may be the opportunity for members of the public to speak at committee.”
From: http://www.guildford.gov.uk/CHttpHandler.ashx?id=11595&p=0
To: https://www.guildford.gov.uk/publicparticipation

Page 19 – Paragraph 3.2.4 – Replace Hyperlink attached to “Further details can be viewed on our website at www.guildford.gov.uk/article/10487/Pre-application-advice” From: http://www.guildford.gov.uk/article/10487/Pre-application-advice To: https://www.guildford.gov.uk/preapplicationadvice

Page 19 – Paragraph 3.2.6 – Replace Hyperlink attached to “Councillors’ll will…” From: http://www.guildford.gov.uk/article/1287/Councillor-Conduct To: https://www.guildford.gov.uk/councillorconduct

Page 20 – Paragraph 3.3.1, bullet 3 – Replace Hyperlink attached to “The Council will publish planning applications on-line’” From: http://www2.guildford.gov.uk/DLDC_Version_2/ To: https://www.guildford.gov.uk/searchforaplanningapplication


Page 20 – Paragraph 3.3.1, bullet 6 – Remove Hyperlink attached to “We will notify you” No suitable alternative page found on GBC Webpage.

Page 20 – Footnote 13 – Delete footnote and hyperlink. No suitable alternative page found on GBC Webpage.

Page 20 – Paragraph 3.3.1, bullet 7 – Replace Hyperlink attached to “All comments must…” From: http://www.guildford.gov.uk/article/6720/About-my-comments To: https://www.guildford.gov.uk/commentonaplanningapplication


Page 21 – Paragraph 3.3.2 – Update wording as follows: “Further information can be found on the planning frequently asked questions (FAQ) on our webpage at www.guildford.gov.uk.”


Pages 22 – 23 – ‘Note’ column in table – Replace Hyperlink attached all instances of “Application documents can be viewed online or at planning reception” From: http://www2.guildford.gov.uk/DLDC_Version_2/ To: https://www.guildford.gov.uk/searchforaplanningapplication


Details are set out in the Councils Guide to Planning Committee Meetings (May 2011), available to view in our offices or at www.guildford.gov.uk/publicparticipation.

From: http://www.guildford.gov.uk/article/994/Planning-Committee
To: www.guildford.gov.uk/publicparticipation

From: http://www.guildford.gov.uk/article/4020/Who-makes-the-decision-on-a-planning-application
To: https://www.guildford.gov.uk/planningdecisions

From: http://www.guildford.gov.uk/article/994/Planning-Committee
To: https://www.guildford.gov.uk/article/19078/What-does-the-planning-committee-do-

From: http://www.guildford.gov.uk/acolnet
To: https://www.guildford.gov.uk/searchforaplanningapplication

For some householder appeals interested...

From: http://www.planningportal.gov.uk/planning/appeals/online/tutorialshelp/onlineappealservicelpahelp/has_faq
To: https://www.planningportal.co.uk/info/200207/appeals

From: http://www.planningportal.gov.uk/planning/appeals/online/tutorialshelp/onlineappealservicelpahelp/has_faq
To: https://www.planningportal.co.uk/info/200207/appeals

From: South East Planning Aid
c/o Kent Architecture Centre, 1st Floor, Admirals Offices, The Historic Dockyard, Chatham, Kent, ME4 4TS
T 0870 850 9806
E secwo@planningaid.rtpi.org.uk
W www.planningaid.rtpi.org.uk
To: Planning Aid England, RTPI, 41 Botolph Lane, London EC3R 8DL
Phone: 020 7929 8338
Email: advice@planningaid.rtpi.org.uk
Website: www.planningaid.rtpi.otg.uk

From: http://www.communities.gov.uk/planning and building
To: https://www.gov.uk/government/publications/national-planning-policy-framework--
Page 34 – Paragraph bullet 11 – Replace Hyperlink attached to “Any person who owns or controls electronic apparatus situated…”
From: https://stakeholders.ofcom.org.uk/telecoms/policy/electronic-comm-code/register-persons-power