# ASPIRE COMMUNITY GRANT APPLICATION KING’S CORONATION SUMMARY OF PROPOSAL

## Grants available to help celebrate the King’s Coronation

We are pleased to announce the Aspire Community Grants programme is launching a special Coronation grant, as part of our commitment to communities. This grant is to help you celebrate the King’s Coronation together with your neighbours and friends. This could be a commemorative event, picnic, street party or a community project that marks the historic event. A grant of up to £500 is available until September.

Before you start filling in this form, please make sure that you have read the notes on page two. If you have any questions, please send an email to [aspiregrants@guildford.gov.uk](mailto:aspiregrants@guildford.gov.uk)

|  |  |
| --- | --- |
| Name of organisation/ Individual |  |
| Contact details (name, email address and telephone) |  |
| Title of project |  |
| Description of proposed Coronation Celebration |  |
| Include who in the community will benefit. |  |
| Estimated cost of proposal |  |

## NOTES

The purpose of this form is for local community groups to provide a summary of their ideas for a project.

Completed forms will be assessed to determine the benefit that the proposal or project will bring to your local community.

## Sending us your form

We prefer to receive applications by email.

When your application is complete, email it to [aspiregrants@guildford.gov.uk.](mailto:aspiregrants@guildford.gov.uk) If you would like advice on a project before you apply for a grant please contact the Community Wellbeing team [communitywellbeing@guildford.gov.uk](mailto:communitywellbeing@guildford.gov.uk)

# NB: SUBJECT LINE OF EMAIL TO READ – King’s Coronation Aspire Money Request.

### PRIVACY STATEMENT

The information you provide on this form will be used by Guildford Borough Council for the purposes of processing your application.

Your personal information will be processed in line with Data Protection legislation. It will not be disclosed to third parties for marketing purposes.

We may share your information and make any other necessary enquiries regarding your application with other departments and statutory organisations to help us manage properties and handle claims.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud.

It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

We will retain your data for as long as it is required for our administrative usage. It will then be securely destroyed.

If you believe the data we process on you is incorrect you may request to see this information and, if necessary have it corrected or deleted. If you wish to raise a complaint you can contact our Data Protection Officer at the address below.

If you believe we are not processing your data lawfully you can complain to the Information Commissioner’s Office (https://ico.org.uk/).

Further details are available on our website - https://[www.guildford.gov.uk/dataprotection,](http://www.guildford.gov.uk/dataprotection) or from the Information Rights Officer, Guildford Borough Council, Millmead, Guildford, GU2 4BB (email: [iro@guildford.gov.uk](mailto:iro@guildford.gov.uk)

**Reference Number (Office Use Only):**