

To: Licensing Team
Guildford Borough Council

Re: Application for a Premises Licence – 221 High Street, Guildford, GU1 3BJ

Dear Sir/Madam

Please find enclosed an application for a Premises Licence under the Licensing Act 2003 in respect of:

221 High Street, Guildford, GU1 3BJ

The premises are proposed to operate as a food-led, seated sushi restaurant, providing dining accommodation for approximately 40 customers, together with associated kitchen, food preparation, storage and customer facilities, as shown on the submitted premises plan.

The application seeks authorisation for the sale and supply of alcohol for consumption on the premises only. The premises will operate primarily as a restaurant and alcohol will be served only to customers consuming food at the premises. There will be no off-sales of alcohol.

The premises will not operate as a bar, nightclub or vertical-drinking establishment. The proposed operation is intended to provide a controlled, food-focused and family-friendly restaurant environment.

The applicant recognises the importance of promoting the four licensing objectives:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

In support of this application and to demonstrate the applicant's commitment to promoting the licensing objectives, the applicant voluntarily proposes the following conditions as part of the operating schedule.

These are conditions proposed by the applicant in support of the application and are not conditions imposed by the Licensing Authority.

The applicant respectfully submits that the food-led nature of the premises, together with the proposed voluntary operating conditions, will ensure that the premises operates responsibly and promotes the four licensing objectives.

We respectfully ask the Licensing Authority to consider and grant the application.

Yours faithfully,



Muhammad Waqas

Applicant's Voluntarily Proposed Conditions

1. Alcohol ancillary to food

The sale and supply of alcohol shall be for consumption on the premises only and shall be ancillary to the consumption of a meal by customers at the premises.

2. CCTV

The applicant shall install and maintain a comprehensive CCTV system covering the premises. All entry and exit points shall be covered by CCTV enabling frontal identification of persons entering the premises in appropriate lighting conditions.

The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and shall include the external area immediately outside the premises entrance.

All recordings shall be stored for a minimum period of **28 days** with date and time stamping. Viewing of recordings shall be made available upon the request of the Police or an authorised officer.

3. CCTV-trained staff

A staff member conversant with the operation of the CCTV system shall be available when the premises is open. That staff member shall be able to provide viewing of footage and provide copies of recent CCTV images or data to the Police or an authorised officer with the minimum practicable delay when requested.

4. Incident log

An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police.

The log shall be completed within 24 hours of the relevant incident and shall record:

- (a) all crimes reported to the premises;
- (b) all ejections of customers;
- (c) any complaints received concerning crime and disorder;
- (d) any incidents of disorder at the premises;
- (e) all seizures of drugs or offensive weapons;
- (f) any faults in the CCTV system; and
- (g) any visit by a relevant authority or emergency service.

5. Outside furniture

All tables and chairs shall be removed from the outside area by **22:00 hours each day**.

6. Serious incidents

In the event that a serious assault is committed on the premises, or appears to have been committed, the management shall immediately ensure that:

- (a) the Police and, where appropriate, the Ambulance Service are called without delay;
- (b) all reasonably practicable measures are taken to protect persons present and assist the Police, where appropriate;
- (c) the scene is preserved, where reasonably practicable, to assist any Police investigation; and
- (d) appropriate measures are taken to protect the safety of all persons present on the premises.

7. Closing to the public

Members of the public shall not be permitted on the premises after **23:00 hours, Monday to Sunday**.

8. Delivery driver instructions

Delivery drivers shall be given clear written instructions to use their vehicles responsibly and not cause nuisance to residents or persons in the vicinity of the premises.

Drivers shall be instructed not to:

- leave engines running whilst parked;
- obstruct the highway or pedestrian access; or
- cause unnecessary disturbance outside the premises.

9. Challenge 25

A Challenge 25 proof of age scheme shall be operated at the premises. Any person who appears to be under the age of 25 shall be required to produce acceptable photographic identification before being sold or supplied with alcohol. Acceptable identification shall include a passport, photocard driving licence or a PASS-approved proof of age card.