

REGISTRATION FORM

Dear parent / guardian, please complete this form and hand in to the Playrangers. Thank you.

Child's first name: _____ Surname: _____

Preferred name (Nickname): _____ male / female Date of birth: _____

School attended: _____

Session Venue (please circle):

Parent / Guardian Name: _____

Pirbright Ash Park Barn

Emergency Contact Numbers:

Bellfields Chilworth

1) _____

2) _____

Email address: _____

Medical information; please inform us of anything relevant you feel we should know about e.g. medical conditions, learning or physical needs, allergies:

Photographs will often be taken for training and publicity purposes (local press, other council publications and council website). Please tick this box [] if we may use your child's photo.

I hereby give my consent for emergency medical attention to be sought for my child if necessary when attending a Playranger session.

Signed: _____

Date: _____

Print Name: _____

Privacy Statement

Guildford Borough Council takes data accuracy and security seriously. The name of the child and any additional data you have provided to us is for the purposes of enrolling the child on this scheme and related administrative purposes. Information you provide to us will be used to:

- send you information by e-mail or to contact you by telephone with information about the service
- contact a parent or carer in the event of an emergency
- check to see if a young person has any medical conditions or allergies in the event of an emergency

The personal information of both yourself and your child will be stored and processed securely in line with the Data Protection Act 1998 and other relevant legislation. It will not be disclosed to third parties for marketing purposes. We will only keep this information for as long as is administratively necessary.

We may however share the child's information with third party organisations (including Surrey County Council) for monitoring purposes, or local hospitals in an emergency situation. Further details are available on our website - <https://www.guildford.gov.uk/dataprotection>, or from the Information Rights Officer, Guildford Borough Council, Millmead, Guildford, GU2 4BB (email: foi@guildford.gov.uk)

Staff print name: _____

Date email recorded : _____